

Conditions of Membership

Insurance Disclaimer for Visits, Tours and Lectures.

The Arts Society Beaconsfield cannot be held responsible for any personal accident, loss, damage or theft of members' personal property. Members are covered against proven liability of Third Parties. Full details of TAS Insurance can be found in a [Summary Document](#) or [Certificate](#).

Financial Conditions for Visits, Tours and Lectures.

1. Bookings for an event should be sent to the organising Committee Member once the Booking Form is issued and should be accompanied by a cheque for the full amount. Places are allocated strictly in order of receipt, so please if you are interested, return your form quickly. If the event is over-subscribed you will be automatically added to the waiting list.
2. Cancellations received 21 days prior to an event will be given a full refund. After this date no refunds will be made unless a replacement can be found. If an event has to be cancelled for lack of support or other reason beyond the control of The Arts Society Beaconsfield then all monies paid will be refunded.
3. Only members can attend the AGM and its lecture. Guests may attend other lectures under certain conditions.

Member Safety

To help your committee in the event of a health emergency, please can you read the following information.

- **Fitzwilliams Centre evacuation** - If you feel that in the event of an evacuation you might need help, please can you tell the organiser when booking into a lecture.
- **Your name.** Please make sure your name is in your belongings i.e. on a bank card.
- **Emergency contact details**
 - Keep a note in your wallet of your Next of Kin / their telephone number, so that if needed we can contact them. Any medical instructions would also be useful.
 - Tell a member of the committee so that we can keep a record in our emergency response file, which we keep in the hall.